

Community Support Liaison (Senior Services)

TNO - The Neighbourhood Organization (TNO) is a well-established community-based social and health service agency providing a wide range of programs and services supporting low-income and newcomer communities across Ontario and sometimes across different provinces through online services and referrals. We are seeking a **Community Support Liaison** to join our team in a **full-time contract** role till October 29, 2024. TNO is a great place to work and we make a difference in the communities we serve.

An ideal candidate for this position would possess a Personal Support Worker certificate. Additionally, experience working with seniors as well as experience working with low-income, multi-racial, multi-lingual newcomer communities is essential. Strong oral and written communication skills in English are essential, and proficiency in a second language is an asset.

This role requires excellent soft skills as well as ensuring client confidentiality, privacy and security. You will need to be client-focused and deliver services in a professional manner. You will provide personal care, and assist seniors with daily living activities in accordance with the guidelines established by your PSW certificate training, and TNO. In addition, you will collaborate with other TNO program staff and external service providers. Lastly, you will be responsible for documentation of activities in authorized client files.

Vaccination Requirement – You must be fully vaccinated against COVID-19, subject to any valid medical or religious exemption from vaccination as provided by the Ontario Human Rights Code.

Screening – As a condition of employment, the successful applicant must complete a Vulnerable Sector Screening.

Job Type: Full-time contract position until October 29, 2024

Work Location(s): 10 Gateway Blvd, North York, ON M3C 3A1 and 18 Thorncliffe Park Dr.

Toronto, ON M4H-1N7

Schedule: Monday to Friday, 9 a.m. to 5 p.m. – Some evenings and weekends may be required

Benefits:

- Employee Assistance Program (EAP)
- Social activities organized by the organization
- Public transportation nearby

Application Process: Please submit your resume by email with “Application for Community Support Liaison” in the subject line to recruitment@tno-toronto.org We thank all applicants for their interest, but only those selected for further consideration will be contacted.

TNO is committed to employment equity initiatives. We encourage residents of Thorncliffe Park, Flemingdon Park, and surrounding communities, and people who are racialized, Indigenous, people from the 2SLGBTQI+ community, people with disabilities, and other equity-seeking groups to apply. TNO is an equal opportunity employer. Accommodation will be provided in accordance with the Ontario Human Rights Code. Should you require accommodation at any stage of the recruitment process, please let us know.

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