

Early Childcare Assistant (Care for Newcomer Children)

TNO - The Neighbourhood Organization (TNO) is a well-established community-based social and health service agency providing a wide range of programs and services supporting low-income and newcomer communities across Ontario and sometimes across different provinces through online services and referrals. TNO is a great place to work and we make a difference in the communities we serve. We are currently looking for a **Care for Newcomer Children** staff member to join our team in a **permanent full-time** role.

You will succeed in this role if you have a two-year diploma in a child development program, a 2-year of experience working with children 19 months up to school age, and valid First Aid and CPR certificates. You are an effective communicator in English. If you can speak a second language, it would be an asset. You are able to work as part of a team of childcare professionals, and you are able to use all MS Office applications.

You will report to the Manager, Language and Skills Development, and you will be taking care of children while their parents are in class. You will ensure the safety of children in the care, and you will maintain, clean, and disinfects children's toys, furniture and shelving areas.

Vaccination Requirement – You must be fully vaccinated against COVID-19, subject to any valid medical or religious exemption from vaccination as provided by the Ontario Human Rights Code.

Screening – As a condition of employment, the successful applicant must complete a Vulnerable Sector Screening.

Job Type: Full-time permanent position

Layoff Period: Summer Break, March Break and Winter Break when classes are not in session

Location: 18 Thorncliffe Park Dr. Toronto, ON M4H-1N7

Schedule: Monday – Friday 35 hours/week

Benefits:

- Extended Health Care
- Health Spending Account
- Professional Development Support
- Travel Insurance
- Life Insurance and Long-Term Disability
- Employee Assistance Program (EAP)
- Registered Retirement Savings Plan (RRSP)
- Social activities organized by the organization
- Public transportation nearby

Application Process: Please submit your resume by email with “Application for Care for Newcomer Children Staff” in the subject line to Recruitment@tno-toronto.org. We thank all applicants for their interest, but only those selected for further consideration will be contacted.

TNO is committed to employment equity initiatives. We encourage residents of Thorncliffe Park, Flemingdon Park, and surrounding communities, and people who are racialized, Indigenous, people from the 2SLGBTQI+ community, people with disabilities, and other equity-seeking groups to apply. TNO is an equal opportunity employer. Accommodation will be provided in accordance with the Ontario Human Rights Code. Should you require accommodation at any stage of the recruitment process, please let us know. We thank all applicants for their interest but only those selected for further consideration will be contacted.