

Through a team of dedicated professionals, TNO offers mentoring and placements that lead to employment for job seekers and HR solutions to employer partners. TNO is committed to providing job seekers with the highest quality service, supporting employer partners to grow their businesses by saving costs and time and filling their staffing needs with the right people.

18-29 years old and looking for a mentor: contact:
Meera Vijayakumaran
Email: mvijayakumaran@tno-toronto.org
Phone: 416-467-0126 x 1246
Cell: 416-996-0313

If you are an **employer** and require additional information on our Employment Services, please email Corine Hibbert-Samuels, Manager of Employment Services
csamuels@tno-toronto.org
or call: 416-467-0126 x 1223

CONTACT INFORMATION



1 Leaside Park Dr. Unit 7 Toronto, ON.
M4H 1R1



Tel: 416-467-0126 ext.1247
Fax: 416-4678-9145



employmentservices@tno-toronto.org

WHO IS ELIGIBLE?

- Looking for meaningful employment and career opportunities
- Seeking full or part time job *
- All residents of Ontario
- 15 years old and older *
- Unemployed, underemployed or in a short-term survival job
- Out of school *
- Legally eligible to work in Ontario

*Please get in touch with our team to confirm eligibility for specific offerings

ALL OUR SERVICES ARE OFFERED FREE OF CHARGE

PROGRAM HOURS

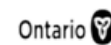
Mon-Fri.: 9:00 am – 5:00 pm
Sat: 10:00 am – 4:00 pm

SCAN QR CODE



EMPLOYMENT SERVICES

IN-PERSON AND REMOTELY



WHAT WE OFFER?

FOR FULL OR PART-TIME JOB SEEKERS

- Labour market information and trends, hiring events and information sessions.
- Professional background and skillset assessment.
- Career and goals exploration.
- Education and work transition support.
- Financial support and customized responses to employment barriers.
- Referral to other services internally and externally.
- Skills development programs.
- Professional mentoring.
- Job search and retention skills and support.
- Matching participants' skills and interests with work opportunities.
- Facilitation of work opportunities and negotiation of the employment relationship leading to paid placements.
- Placement support in identifying workplace issues that may affect their success.
- Complimentary computer use, photocopy, telephone, fax and WI-Fi.

15–29 years old applicants who aren't currently participating in any training or education are additionally offered: 60 hours paid pre- employment training to promote job readiness.

FOR 15–18 YEARS OLD – PART TIME

Access to the full range of services offered to older full or part time job- seekers **in addition to 20 hours paid pre-employment training** to promote job readiness is offered to full time students between **15–18 years old, who must be returning to school.**



FOR EMPLOYERS

No-cost support to employers to help them with human resources support, on-boarding, training assistance, and free job postings, to help them hire the perfect candidate for the position.



LAIDOFF-UNEMPLOYED OR UNDEREMPLOYED

- If you have been laid-off and have not been working or are working a temporary job to cover costs.
- Have not been laid-off but have been unemployed for six months or longer and are part of a low-income household.

WHAT WE OFFER?

Help you apply for Skills Training Financial Support to acquire the needed skills for employment opportunities in skilled occupations that are high in demand in Ontario.

The program offers **up to \$28,000 for costs including:**

- Tuition
- Books
- Manuals, workbooks or other instructional costs
- Transportation
- Basic living allowance
- Childcare