

<b>Organization:</b> TNO - THE NEIGHBOURHOOD ORGANIZATION	<b>Department:</b> Family and Wellness
<b>Program/Project:</b> Integrated Services for Seniors	<b>Position Title:</b> Program Facilitator
<b>Location and Hours of Work:</b> TNO sites and offsite 35 hours per week	<b>Position Type:</b> 6 months Contract
<b>Expected Start date:</b> ASAP	

TNO - THE NEIGHBOURHOOD ORGANIZATION (TNO, formerly *Thornccliffe Neighbourhood Office*) is a community based multicultural, multi-service agency, which offers a broad range of programs to serve Thornccliffe Park, Flemingdon Park, and the surrounding communities through strengthening the quality of individual and community life.

TNO is actively searching for one (1) outstanding **Program Facilitators** to join our program – Thornccliffe Integrated Services for Seniors.

### Program Summary

The “Thornccliffe Integrated Services for Seniors” program improves access to services for seniors age 55+ in Thornccliffe and surrounding areas, including high needs seniors, by providing access to the necessary Primary Care, Allied Care and community supports. This program focuses on active living, enabling seniors to age at home, remain connected to health care and support services through integrated service delivery and supporting ALC clients, and keeping seniors connected to appropriate service providers such as Meals on Wheels. This program will also coordinate the provision of travel, interpretation, respite services, primary care, home care and other community health services with its partners.

Reporting to the Manager, Family and Wellness – Integrated Services for Seniors, The **Program Facilitator** will collaborate with seniors, co-creating and implementing regular engagement and education activities/events with the seniors at strategic locations across the community and eventually also at the Thornccliffe Hub. Topics will include, but not be limited to nutrition, brain health and physical activity. The activities will be part of the ongoing outreach to seniors in the community.

### Main Tasks & Responsibilities

- Develop in-house programs and guest speakers to promote topics related to nutrition, brain health and physical activity, while enhancing the residents’ sense of community and reducing social isolation.
- Encourages Seniors aged 55+ to live at home independently by mobilizing the necessary Primary Care, Allied Care, transportation, interpretation, home visits, community supports.
- Effectively connect seniors to health care and community support services through onsite integrated service delivery Enable members to age at home, independently in the neighbourhood, building social connections and staying physically and mentally healthy by providing social and health navigation and support.
- Support seniors 55+ with barriers such as mental health challenges and living alone or with others.
- Provide a forum for isolated seniors with culturally appropriate resources to share ideas and connect with each other.
- Provide seniors an opportunity to stay active, gain knowledge and learn new skills while sharing and bonding with their peers.
- Provide leadership and volunteer opportunities for seniors to enhance self-confidence and gain a sense of achievement.
- Connect young artists and young adults in the community with seniors, allowing exchange of skills and knowledge, and promote intergenerational respect and appreciation.
- Facilitate/provide interpretation when required for services
- Facilitate or connect with appropriate meals service providers.
- Actively engage the seniors on wellness and safety on regular basis; providing home visits when needed.
- Foster friendships and enhance a sense of community.
- Network with other staff, attends staff meetings & agency events, staff social events, community events, staff and agency committees as required.
- Other duties assigned.

### Qualifications and Experience Required

- Undergraduate degree in social sciences, therapeutic recreation, or a related field.
- 3 -5 years of practical experience working with clients at various levels in a community social agency.
- Experience developing and delivering a variety of programming opportunities for seniors.

- Knowledge of Community Development; demonstrated understanding of local community issues, priorities, gaps and needs including challenges facing newcomers to Canada.
- Experienced in networking and building sound working relationships in community, events/planning, identifying opportunities to support new initiatives, providing liaison support for groups and coordinating community consultation processes.
- Experience applying a critically reflective practice approach to community engagement, and a passion for social justice, equity, social change and advocacy.
- Demonstrated commitment to working with people of diverse socio-economic and cultural backgrounds from a strong anti-oppressive framework.
- Proven skills in group work, conflict resolution and problem solving to support coalitions, round tables, partnerships and networks.
- Excellent communication skills, both written and verbal in English. Fluency in a second language is an asset.
- People oriented and friendly with a professional attitude with excellent teamwork abilities.
- Proficiency with MSOffice, designing flyers and presentations and using other office related equipment.
- Ability to work in a paced environment, lift up to 25lbs, noting that set up and take down of programs includes pushing, pulling, bending, twisting, squatting, reaching and may include other physical requirements.

### **Working Conditions**

**Hours of Work** - Regular hours for 6 hours per week, and flexible between 8:30AM to 8:00PM. Evening and weekend work may be required as decided by program requirements.

**Location** - This position will be located within any of TNO's service locations based on community and program requirements. Locations for this position may be added or moved to new addresses in the future according to the community and program requirements.

### **Hiring Conditions**

**Vaccination Requirement** – As a condition of employment, TNO requires all new hires to provide proof of full vaccination against COVID-19 prior to the start date of employment. Applicants who have appropriate written proof of a medical reason, or a reason pursuant to the Ontario Human Rights Code for not being fully vaccinated against COVID-19, may provide such documentation to the Human Resources department for accommodation consideration. Such situations will be considered on a case-by-case basis.

**Screening** - As a condition of employment, the successful applicant must complete a Vulnerable Sector Screening.

### **How to apply**

To apply for the position candidates should send a copy of their application (cover letter, resume and any other document supporting your candidature) to Human Resources using the link below. This position will remain open until filled.

TNO - THE NEIGHBOURHOOD ORGANIZATION - is committed to employment equity initiatives. We encourage residents of Thorncliffe Park, Flemingdon Park, and surrounding communities, and people who are racialized, Indigenous, people from the 2SLGBTQI+ community, people with disabilities and other equity-seeking groups to apply.

[CLICK HERE TO APPLY](#)

Or Attn: Human Resource TNO - THE NEIGHBOURHOOD ORGANIZATION - 1 Leaside Park Drive, Unit, # 7 Toronto,  
Ontario, M4H 1R1

TNO – THE NEIGHBOURHOOD ORGANIZATION is an equal opportunity employer. Accommodation will be provided in accordance with the Ontario Human Rights Code. Should you require accommodation at any stage of the recruitment process, please contact 416-467-0126.

*We thank all applicants for their interest but only those selected for further consideration will be contacted.  
For more information visit: <http://www.tno-toronto.org>*