

MARCH 2021 - Virtual Employment Workshops

MON	TUE	WED	THU	FRI
1 Mock Interview 10:00am-12:00pm	2	3	4 netWORKS Event A Conversation with Shirley Zhou, Part 2: How to Build Rapport for Interview Success 3:00pm-4:30pm	5
8	9 netWORKS Event netWORKS Community Orientation 1:00pm-3:00pm	10 Interview Skills 10:00am-12:00pm	11 netWORKS Event A Conversation with Bailey Parnell: Social Media Safety 3:00pm-4:00pm	12
15 Resume Writing 10:30am-12:00pm	16	17	18 Resume Customization 1:00pm-3:00pm	19 netWORKS Event A Conversation with Phyllis Munroe, Multifaceted Director of Operations 3:00pm-4:00pm
22	23 netWORKS Event netWORKS Community Orientation 1:00pm-3:00pm	24 netWORKS Event A Conversation with Merav Richter: Strategic Storytelling 3:00pm-4:00pm	25	26
29	30	31		

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To Register for our Zoom Workshops please:

Phone: 416-467-0126

or

Email: employmentservices@tno-toronto.org



This organization is funded by the Government of Canada.

Cette organisation est financée par le gouvernement du Canada



Résumé Writing :

This is an interactive workshop that offers activities needed to prepare **Winning & Effective Résumés**. It includes looking at employment goals, job postings, and their connections to résumé objectives, gathering relevant information, matching skills and qualifications, choosing appropriate résumé type, and tailoring résumés. The workshop also covers elements of writing effective cover letters.

Mock Interview:

The session provides you with the opportunity to practice your interview skills; know what to expect when you interview for real; learn more effective ways to answer different types of questions; become more comfortable and confident during interviews. Choose a position-of-interest to focus on during your interview. Contact our front desk to schedule an appointment. Mock Interviews generally last 30-40 minutes.

TRIEC Mentorship Partnership Orientation:

TRIEC Mentoring Partnership program brings together recent skilled immigrants and established professionals in occupation-specific mentoring relationships. During the mentoring partnership, mentors share insights, ideas and networks which assist the mentee to develop an effective job search plan. Mentee and mentor work together 18 hours over 3 months. The partnership between mentor and mentee focuses on Workplace Culture in the Canadian Context Information about the profession, industry, sector networking to build professional links.

Interview Skills:

This workshop covers the range of activities needed to properly prepare and conduct a job-winning interview. This includes the importance of interview goals, types of interviews, handling of pre-interview phone calls, and phone interviews, pre-interview research, how to effectively answer common and situational interview questions, good questions to ask interviewers, opening and closing of the interview, and post-interview activities. Participants will have the opportunity to answer interview questions and receive coaching for improvement.

Résumé Customization:

This workshop focuses on customizing résumé based on the job posting. The client must have an electronic copy of résumé and a job posting. Contact our front desk to schedule an appointment. It generally last 30-40 minutes and its one on one workshop.

Job Search for Newcomers:

This workshop provides you with the different job searching websites.